

FUNERAL (JANAZAH) REQUEST FORM



Palmers Green Mosque
MUSLIM COMMUNITY & EDUCATION CENTRE

For further information & help with arrangements:

Please call the centre on 020 8920 3990 (9am – 9pm)
or 07852 208 001 (out of hours)

Alternatively, please visit the mosque reception in person:

MCEC, 30 Oakthorpe Road, Palmers Green, London N13 5JL

Introduction

MCEC offers Islamic Funeral (Janazah) Facilities & Services for all Muslims in North London and surrounding areas. We endeavour to provide a caring & professional service by offering the following:

- We are contactable 24 hours a day, 7 days per week including public holidays.
- Advising the family or next of kin on all the documents required for the funeral and burial of the deceased.
- We offer help & support to the relatives of the deceased.
- Assist burying the deceased in the cemetery of your choice.
- Collection of the deceased from hospital, home etc.
- Facilities for cold storage and Ghusl (ritual washing).
- We provide shrouding and coffin.
- Reception hall to receive family, friends and guests.
- We use our Mosque facilities for Salat-ul-Janazah (funeral prayer).
- We provide use of a hearse with our driver.

Particulars of the Deceased Person

TITLE	FORENAMES		SURNAME	
DATE OF BIRTH	PLACE OF BIRTH	OCCUPATION	MAIDEN NAME (IF APPLICABLE)	
HOME ADDRESS			TOWN / CITY	POST CODE
CAUSE OF DEATH			DATE OF DEATH	AGE AT DEATH
DECEASED CURRENT LOCATION			REQUESTED BURIAL CEMETERY	
DATE OF COLLECTION		DATE OF BURIAL	TIME OF JANAZAH PRAYER	TIME OF BURIAL

Applicant Details

TITLE	FORENAMES		SURNAME	
HOME ADDRESS			TOWN / CITY	POST CODE
RELATIONSHIP TO DECEASED	EMAIL	TELEPHONE	MOBILE	

Funeral Service Costs

MCEC is a non-profit making Charitable Incorporated Organisation (Reg No 1156440). Use of our premises are offered for community use, however we are required to charge for this service for the general running and maintenance of our mosque and centre in conjunction with all the services we offer. MCEC will do its utmost in carrying out the service professionally but please remember that all people are volunteers and are fulfilling a Fardh (Obligation) and will need your support in completing this service efficiently and effectively. All monies are kindly received and are considered as donations.

- ☐ Full Janazah (arrangement plus local pickup, wash, shrouding, 1hr hall use, hearse transport & cemetery burial)
- ☐ Part Janazah (supervised wash, shrouding & 1hr hall use)
- ☐ Janazah only (use of car park, hall use for up to 100 people)
- ☐ Coffin
- ☐ Pickup outside local area surcharge (dependent on location)
- ☐ Cemetery outside local area surcharge (dependent on location)
- ☐ Cold storage
- ☐ Extended hall usage

All charges exclude cemetery ground fees.

Donation recieved:

Receipt no.:

Received by:

Notes:

.....

Agreement

I, the above named applicant, hereby give MCEC Funeral (Janazah) Service my full consent and authority to arrange the funeral service of the deceased person as named above. I also give and appoint MCEC to negotiate with any relevant and appropriate departments as deemed necessary for the release and collection of the deceased body.

PRINT NAME	SIGNATURE
DATE	